

LAKE SHASTINA PROPERTY OWNERS ASSOCIATION



Application # _____

ECC Member _____

APPLICATION FOR MULTIPLE IMPROVEMENTS

DATE _____ APN _____ UNIT # _____ LOT # _____

OWNER'S NAME _____

I(We) authorize the LSPOA to send all correspondence regarding this application to the email address noted below: YES ___ NO ___

EMAIL: _____ TELEPHONE _____

CELL PHONE _____

MAILING ADDRESS _____

PROJECT ADDRESS _____

(If different than mailing address)

CONTRACTOR _____ TELEPHONE _____

CELL PHONE _____

IMPROVEMENT DESCRIPTION _____

Required Information to be submitted with Application

Plot Plan Construction Plans Exterior Colors Exterior Materials Noted Truss Cal. Energy Cal.

DEPOSITS AND FEES

\$ _____ \$ 100.00 Additions / Modifications: Plan Compliance and Cleanup Deposit* Projects under 500 sq.ft.
(includes all fences, decks, sheds, re-paint, re-roofing, grading)

\$ _____ \$ 275.00 Additions / Modifications: Plan Compliance and Cleanup Deposit* Projects over 500 sq.ft.

\$ _____ \$3,000.00 New Home Construction: Plan Compliance and Cleanup Deposit*

\$ _____ \$ 20.00 Projects under 500 sq.ft.: Processing and Inspection Fee

\$ _____ \$ 100.00 NHC / Projects over 500 sq.ft.: Processing and Inspection Fee

\$ _____ \$2,000.00 Driveway Apron: Plan Compliance and Cleanup Deposit* Concrete -Per Apron

\$ _____ \$3,000.00 Driveway Apron: Plan Compliance and Cleanup Deposit* Asphalt -Per Apron

\$ _____ \$ 100.00 Driveway Apron: Use Permit - Processing and Inspection Fees

\$ _____ \$ 220.00 New Home Mail Service Fee (for purchase and installation of Cluster Box Units (CBU))

\$ _____ \$ _____ Project Extension Fee New Home Construction:
-After 1 year for additional 6 months \$50.00
-After 18 months for each additional 6 months \$100.00

\$ _____ \$ 35.00 Project Extension Fee Modifications – After 1 Year for each additional 6 months

\$ _____ **TOTAL FEES AND DEPOSITS**

***Note: All deposits are interdependent and will be held until project meets final plan compliance**

Note: Re-Inspection fees vary from \$10 to \$50 depending upon the subject.

Note: All fees and deposits are subject to change by LSPOA Board of Directors

ANY CHANGES TO ORIGINAL APPROVED PACKET
MUST ALSO BE SUBMITTED FOR APPROVAL BEFORE CONSTRUCTION

By signing this Application you are authorizing the Lake Shastina Property Owner's Association and its agents to enter your Lot(s) for purposes of inspection for any applicable Covenants, Conditions and Restrictions as they pertain to the purposed property Improvement, Modification or New Home Construction stated in the above project description.

Owners Signature: _____ Date _____

If contractor is acting as owner's agent and in behalf of owner, please sign below. Notices to be sent to owner.

Contractor's Signature: _____ Date _____

Preliminary Checklist for LSPOA Application

**** NOTE: LSPOA or ECC is not responsible for locating property pins. If pins are not visible during inspections your application could be denied.**

Before Submitting your LSPOA Application for Improvements, please ensure the following minimum requirements are met depending on your project:

Paint:

- Attach commercial paint chips with color name for body, trim, accent, etc.
- Indicate where each color will be used, body, trim, accent, front door, garage door, etc.

Tree Removal:

- Tree(s) that are less than 3" in diameter at 4' high do not require a permit to cut down.
- Tree(s) that are within 30' of your roof home eaves do not require a permit to cut down.
- Tree(s) requested for removal must be clearly marked, BUT NOT CUT DOWN.
- Tree(s) must also be shown on a plan view of the Tree Removal Application or on separate plot map.

Standard on all applications below:

***** Plot Plan must have following requirements*****

- All Property corner pins are marked and exposed for visual inspection. (Adding a stake or ribbon is helpful) and are located on plot plan.*
- Outside Edges or lines of proposed construction/improvement are clearly marked on the ground and are located on the plot plan.*
- Existing structures and/or slabs, setbacks, easements and distances to proposed construction/improvements from home and property lines are located on the plot plan.*

Fence:

- Fences on side and back yard (behind the front corners of the home) are to be no more than a 5' maximum, Fences in front yard are to be no more than a 3' maximum.
- Submit proposed material, colors, and height of fence.
- Must meet the material requirements of CCR and the 25% minimum see through space. (see chart handout)
- Easement Use Agreement if encroaching on easements.

Cont. Fence:

- Dimensions from property line to improvement in relationship to the home and other structures must be on plot plan.
- Fence must have 25% visibility – Calculations listed below:

Choose One

Width of Slat – Inches	Size of Opening – Inches
1	5/16 (3/8)
1-1/2	1/2
2	5/8
2-1/2	13/16 (7/8)
3	1
3-1/2	1-1/8
4	1-1/4
4-1/2	1-1/2
5	1-5/8
5-1/2	1-7/8
6	2
6-1/2	2-1/8
7	2-1/4
7-1/2	2-3/8
8	2-5/8

Deck / Porch/ Pergola:

- Deck and/or Porch square footage stated on the plans.
- Submit proposed material, colors, and dimensions.
- May not be encroaching on easements.**
- Dimensions from property line to improvement in relationship to the home and other structures must be on plot plan.

Privacy Fence:

- Must be to enclose a patio or deck area.**
- Fences have a maximum height of 5', may be a solid fence.
- Submit proposed material, colors and fence height.
- Easement Use Agreement if encroaching on easements.
- Dimensions from property line to improvement in relationship to the home and other structures must be on plot plan.

Dog Kennels:

- Proposed material, colors, and fence height (maximum 6' in height, maximum 200 sqft.)
- Easement Use Agreement if encroaching on easements.
- Dimensions from property line to improvement in relationship to the home and other structures must be on plot plan.

Garden Fence:

- Proposed material, colors, and height of fence (not to exceed 8' in height and not to exceed 400 sqft. or enclose more than 25% of rear.
- Material to be constructed of see through wire or mesh with openings of 2" x 4" or less.
- Easement Use Agreement if encroaching on easements.

Cont, Garden Fence:

- Dimensions from property line to improvement in relationship to the home and other structures must be on plot plan.
- For all yards measuring 1,600 square feet or less, the garden size will not exceed 25% of the yard.

Greenhouse:

- Show sqft. and dimensions of greenhouse (120sqft maximum, max. height 10' and roof pitch of 4.5" x 12" minimum, no eaves required)
- Location is within the 5' fence area of side or rear of home.
- Material to be clear transparent solid panels on all sides (plastic film is not allowed) and roof, with exception of lower sections 5' or less, which must match framing materials (Framing materials must match residence, see CCR's)
- No greenhouses allowed on easements or in setbacks.
- Dimensions from property line to improvement in relationship to the home and other structures must be on plot plan.

Shed:

- Generally, 1 shed per lot, (greater than 120 sqft. requires a county building permit).
- Detailed method of construction: prefabricated, site-built, contractor-built, portable, etc.
- Show roof pitch min 2' x 12', shall be gabled or hipped, dimensions of plans described.
- Show roofing material type and color. Match house roof as closely as possible.
- Show type of siding material. Matching house siding is preferred.
- Show paint colors. Matching body and trim of house is required.
- If prefabricated, attach commercial literature for shed. Must be painted to match house.
- Easement Use Agreement if any improvement is on or over easement
- Must be located to side or rear of home, not allowed inside 3' fenced area.
- Dimensions from property line to improvement in relationship to the home and other structures must be on plot plan.

Concrete Driveway:

- Locate and mark all property pins.
- Submit materials to be used.
- Detail dimensions marked and flagged on property.
- Driveway and Driveway profiles submitted.
- Drainage issues review and approved at plan check, before pour and after pour before ECC inspection approval.
- Dimensions from property line to improvement in relationship to the home and other structures must be on plot plan.

Miscellaneous Projects:

- Locate and mark all property pins.
- Project square footage stated on the plans.
- Submit proposed material, colors, and dimensions.
- May not be encroaching on easements.**
- Dimensions from property line to improvement in relationship to the home and other structures must be on plot plan.

Additions or Modification over 120 sqft. (Plans show the following):

- Scaled dimensions to property lines on plan view 3/16"= 1' minimum.
- Eave dimension from side of building to outside edge of eaves 18" minimum.
- Elevation Plans and Foundation plan.
- Roofing plan with truss calculations (truss calcs. can be email to lspoadmin@lakeshastina.com)
- Roof pitch 4.5 x 12' minimum.
- Decking, patio, sidewalks and stairs
- Must meet title 24 Section 25-00-00 of the California Building Standard, Zone 16 energy calculations, Zone 3 seismic requirements.
- Payment for application fees.
- Height of highest roof peak to finished grade 30' maximum.
- Roofing material and color, gutters and downspouts noted.
- Siding material and color
- Locations of fuel tanks & HVAC Equipment.
- Sewer Hook-up fees paid.
- Driveway profile details.
- Copy of Final Permit from County office.

****Applicant Keep This Page****

***** ANY CHANGES TO ORIGINAL APPROVED PACKET MUST ALSO BE SUBMITTED FOR APPROVAL
BEFORE CONSTRUCTION**

Homeowner Inspection Check List

Before ECC comes out to inspect and approve your project please complete the following:

- All pins are located and marked for inspection.
- All trees are flagged that need to be removed.
- All project corners are marked and flagged.
- All drainage issues are reviewed.
- No construction can take place before approval.
- Setbacks are labeled and marked.
- When foundation is close to property lines an inspection will be required before the concrete pour.
- Provide LSPOA a copy of final permit from county when a permit is required for the project you submitted.