



LAKE SHASTINA PROPERTY OWNERS ASSOCIATION

AGENDA

Regular Meeting

Wednesday, September 13, 2023 – 5:00 p.m. (Closed Session 3:30 p.m.)

Administration Building

16320 Everhart Drive ▪ Weed, California 96094 ▪ (530) 938-3281

CALL TO ORDER:

LSPOA Board Roll Call: CHANDLER ___ GREEN ___ MACINTOSH ___ PURSELL ___ TUCKER ___

CLOSED SESSION:

- A. Approval of Closed Session Minutes: July 12, 2023
- B. Approval of Special Executive Session Minutes: July 24, 2023
- C. Approval of Special Executive Session Minutes: August 9, 2023
- D. Approval of Emergency Executive Special Session Minutes: August 10, 2023
- E. Approval of Special Executive Session Minutes: August 23, 2023
- F. Current Violations
- G. Collection Accounts
- H. Employee Insurance Benefits
- I. Election of Officers Discussion
- J. Main Entrance Contract
- K. Personnel Matters

REGULAR MEETING call to order 5:00 p.m.:

PLEDGE OF ALLEGIANCE:

MEMBER COMMENTS: This is an opportunity for members of the Association to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments, and/or the total amount of time allotted to member comments. Each individual comment will be limited to three minutes. The member comments portion of the meeting will be limited to thirty minutes (total time). For items which are on this agenda, speakers may request that their comments be heard at the time the item is to be acted upon by the Board. The Board may ask questions but may take no action during the member comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.

PUBLIC COMMENT:

CONSENT CALENDAR: Items on the consent calendar are considered routine, not requiring separate discussion. However, if discussion is wanted, the item may be removed from the consent calendar and considered separately. Board members may ask questions to clarify without removing an item from the consent calendar. Individual items are approved by the vote that approves the consent calendar unless an item is pulled for separate consideration.

1.
 - A. Approval of Minutes: Regular Meeting July 12, 2023
 - B. Approval of Minutes: Special Session July 24, 2023
 - C. Approval of Minutes: Special Session September 6, 2023
 - D. Cash Flow Report: July 2023 and August 2023
 - E. Budget Comparison: FY 2022/23 YTD
 - F. Balance Sheet: Quarterly Report FY 2022/23
 - G. ECC Minutes: July/August 2023
 - H. Maintenance Report

DISCUSSION / ACTION ITEMS

2. Election of Officers (PRESIDENT CHANDLER)
3. Manager Report (GM GROSS)
4. Compliance Officer Report (CO MOSER)
5. CCB Exterior Bathroom Demolition Contract (GM GROSS)
6. Holiday Decorating Contest (CO MOSER)
7. Main Entrance Contract (GM GROSS)

STAFF COMMENTS:

BOARD MEMBER COMMENTS:

ADJOURN TO CONTINUE CLOSED SESSION:

ADJOURNMENT: The next LSPOA Regular Meeting is to be held on October 11, 2023, Closed Session at 4:00p.m. and Open Session at 5:00p.m. at the Administration Building.

- F. Current Violations
- G. Collection Accounts

- 1D. Cash Flow Report: June 2023 and July 2023
- 1E. Budget Comparison: FY 2022/23 YTD
- 1F. Balance Sheet: Quarterly Report FY 2022/23 YTD

- 4. Compliance Officer Report

The above reports were not available for packet delivery.

If, provided, it will be forwarded to the Board, via email, prior to the meeting.

Item 1A



LAKE SHASTINA PROPERTY OWNERS ASSOCIATION

Regular Meeting
 Wednesday, July 12, 2023 – 5:00 p.m. (Closed Session 3:30 p.m.)
 Administration Building
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281
Unapproved MINUTES

CALL TO ORDER: 5:02pm

LSPOA Board Roll Call: CHANDLER GREEN MACINTOSH PURSELL TUCKER

CLOSED SESSION: Call to order: 3:35pm

- A. Approval of Closed Session Minutes: June 21, 2023- **Approved.**
- B. Variance Hearings – **Carried out.**
- C. Current Violations - **Discussion and direction given.**
- D. Citizen of the year – **Discussion and decision made.**
- E. Policy Update – **Tabled.**
- F. Personnel Matters – **Discussion and direction given.**

With no objection by the Board, Pres. Chandler adjourned Closed Session at 4:57pm.

REGULAR MEETING:

Also present: GM Gross, AA Ristuccia and CO Moser.
There was approximately 40 people present.

PLEDGE OF ALLEGIANCE: Carried out.

MEMBER COMMENTS: Taken.

PUBLIC COMMENT: Concerns about tree removal debris.

CONSENT CALENDAR:

1. A. Approval of Minutes: Regular Meeting June 21, 2023
- B. Cash Flow Report: June 2023 and July 2023
- C. Budget Comparison: FY 2022/23 YTD
- D. Balance Sheet: Quarterly Report FY 2022/23
- E. ECC Minutes: June 2023
- F. Maintenance Report

Motion by Dir. MacIntosh 2nd by Dir. Chandler to approve Consent Calendar as presented.

Ayes: Directors Chandler, Green, MacIntosh, Pursell, and Tucker
Noes: None
Absent: None

DISCUSSION / ACTION ITEMS:

2. Managers Report – **Reported.**
3. Compliance Officer Report – **Reported.**
4. Approval to cancel August Regular Meeting

Motion by Dir. Chandler 2nd by Dir. Pursell to approve the cancelation of the August Regular Meeting.

Ayes: Directors Chandler, Green, MacIntosh, Pursell, and Tucker
Noes: None
Absent: None

STAFF COMMENTS: Taken.

BOARD MEMBER COMMENTS: Taken.

ADJOURNMENT: at 6:17pm. The next LSPOA Regular Meeting has been cancelled due to our annual meeting on August 12, 2023, at 10:00 a.m. at the Community Center Building.

Approval Date: _____

 Alan Pursell, LSPOA Secretary

LAKE SHASTINA PROPERTY OWNERS ASSOCIATION



LSPOA Special Session Meeting

Unapproved Minutes

Monday, July 24th, 2023 – 1:30 pm

Administration Building

16320 Everhart Drive ▪ Weed, California 96094 ▪ (530) 938-3281

CALL TO ORDER: 1:30pm

LSPOA Board Roll Call:

CHANDLER x MACINTOSH x PURSELL x TUCKER absent GREEN x

LSPOA Staff: (GM) GROSS X (CO) MOSER absent (AA) RISTUCCIA X

Discussion Items:

- 1. Money Transfer from Operating to Reserves

Motion by Dir. MacIntosh 2nd by Dir. Chandler to approve once funds are available transferring \$184,792.80 from the LSPOA Operating checking account at Tri Counties Bank to the LSPOA Reserve Money Market account at Edward Jones.

Ayes: Directors Chandler, Green, MacIntosh, and Pursell

Noes: None

Absent: Tucker

- 2. Resolution For Bank Signers

Motion by Dir. MacIntosh 2nd by Dir. Pursell to approve Resolution 3-23 as presented.

Ayes: Directors Chandler, Green, MacIntosh, and Pursell.

Noes: None

Absent: Tucker

ADJOURNMENT: With no objection by the board, Pres. Chandler adjourned the meeting at 1:48pm. The next LSPOA Regular Meeting is to be held on September 13, 2023, Closed Session at 4:00p.m. and Open Session at 5:00p.m. at the Administration Building.

Approved Date: _____

Alan Pursell, Secretary

LAKE SHASTINA PROPERTY OWNERS ASSOCIATION



LSPOA Special Session Meeting

Unapproved Minutes

Wednesday September 6, 2023 – 11:00 am

Administration Building

16320 Everhart Drive ▪ Weed, California 96094 ▪ (530) 938-3281

CALL TO ORDER:

LSPOA Board Roll Call: 10:58am

CHANDLER __x__ MACINTOSH absent PURSELL __x__ TUCKER absent GREEN __x__

LSPOA Staff: (GM) GROSS __X__ (AA) RISTUCCIA __X__

Discussion Items:

1. Main Entrance Contract – **GM gathering more information, tabled until 9/13/2023 meeting.**

ADJOURNMENT: With no objection by the board, Pres. Chandler adjourned the meeting at 11:35am. The next LSPOA Regular Meeting is to be held on September 13, 2023, Closed Session at 4:00p.m. and Open Session at 5:00p.m. at the Administration Building.

Approved Date: _____

Alan Pursell, Secretary

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
7/5/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

Regular Meeting - Administration

Item 1. CALL TO ORDER

9:29 am

Members Present: Green, L. Mohlabane Moser, R. O'Conner, K.

Absent: Chandler, D.

Staff Present: Moser, K.

Item 2. APPROVAL OF AGENDA

07/05/2023

Motion: Approve Agenda

Motion by: Green; Second by: Moser

Votes: Ayes: Green, L. Mohlabane Moser, R. O'Conner, K.

Noes: None

Motion Carries.

Note: Chandler entered meeting at 9:31

Item 3. APPROVAL OF MINUTES

06/14/2023

Motion: Approve

Motion by: O'Conner; Second by: Mohlabane

Votes: Ayes: Green, L. Mohlabane Moser, R. Chandler, D. O'Conner, K.

Noes: None

Motion Carries

Item 4. WRITTEN COMMUNICATION

None

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
7/5/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

Item 5. OLD BUSINESS

A. ECC Action Requested

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
5 / 55	2023-032m Shed	107-070-	6438 RODRIQUEZ PLACE	Denis Hansen	
	Final Approval 7/5/2023	K. Moser to review and recommend. Motion by Mohlabane. 2nd by O'Conner to give final shed approval and authorize deposit refund. Ayes: All Noes: None Abstain: None			
52 / 45	2021-051m Paint	107-100-	4740 RAINBOW DRIVE	Gustavis, Robert & Kariann	Gross, L
	Extension Request 7/5/2023	K. Moser to review and recommend Motion by Chandler. 2nd by Moser to approve 6-month project extension. Ayes: All Noes: None Abstain: None			
52 / 105	2023-019m Perimeter Fence	107-090-	16920 FAWNSKIN WAY	Ronit and Benyamin Buller	
	Final Approval 7/5/2023	K. Moser to review and recommend. Motion by Moser. 2nd by O'Conner to give final fence approval and authorize deposit refund. Ayes: Mohlabane, Mose, Chandler, O'Conner Noes: Green			

B. Items for Information Only - No Action Required

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
53 / 197	2022-036M Fascia repair, house re-paint.	107-200-	17211 PLAYER COURT	Jack Leiffer	
	Extension Request 7/5/2023	First extension request approved by CO Moser.			

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
7/5/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

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Item 6. NEW BUSINESS

A. ECC Action Requested

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
54 / 89	2023-003h NHC-Fire Recovery Preliminary Plan Approval 7/5/2023	107-420-	5624 PALMER DRIVE	Jim and Kerry Howe	

K. Moser to review and recommend.
Motion by Green. 2nd by O'Conner to approve NHC plans as presented and to begin construction. ECC to require owner to construct new driveway apron due to damage from fire recovery.
Ayes: All
Noes: None
Abstain: None

B. Items for Information Only - No Action Required

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
4 / 46	2023-054m Paint Over the Counter approval 7/5/2023 approved by CO Moser.	106-330-	6807 FAIRWAY DRIVE	Travis & Dawn Jacobson	
5 / 60	2023-055m Paint Over the Counter approval 7/5/2023 approval given by CO Moser	107-070-	6404 RODRIQUEZ PLACE	William and Nancy Standridge	
52 / 105	2023-053m Paint Over the Counter approval 7/5/2023 approval given by CO Moser	107-090-	16920 FAWNSKIN WAY	Ronit and Benjamin Buller	
81 / 230	2023-052m Paint Over the Counter Approval 7/5/2023 approved by CO Moser	108-020-	15707 LAKESIDE DRIVE	Debra Devenzio	

Item 7. COMPLAINTS

Rene Jones abandoned properties at 5034 and 5036 Lake Shastina Dr. discussed.

Item 8. OTHER

Item 9. NEXT REGULAR MEETING

07/19/2023 9:30am

Item 10. ADJOURNMENT

10:12 am

Respectfully Submitted By: _____

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
7/19/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

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Regular Meeting - Administration

Item 1. CALL TO ORDER: 9:31 am
Members Present: Green, L. O'Conner, K. Chandler, D.
Absent: Mohlabane
Staff Present: Moser, K.

Item 2. APPROVAL OF AGENDA
07/19/2023

Motion: Approve
Motion by: O'Conner; Second by: Chandler
Votes: Ayes: Green, L. O'Conner Chandler, D.
Noes: None
Absent: Mohlabane
Motion Carries

Item 3. APPROVAL OF MINUTES
07/05/2023

Motion: Approve
Motion by: Green; Second by: O'Conner
Votes: Ayes: Green, L. O'Conner Chandler, D.
Noes: None
Absent: Mohlabane
Motion Carries

Item 4. WRITTEN COMMUNICATION
. None

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
7/19/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

Item 5. OLD BUSINESS

A. ECC Action Requested

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
4 / 431	2023-030m Paint	106-320-	5923 FALCON POINT COURT	Elizabeth Knight	
	Final Approval 7/19/2023	K. Moser to review and recommend. Motion by Green. 2nd by Chandler to give final approval of and authorize deposit refund. Ayes: All Noes: None			
4 / 562	2023-039m Above Ground Pool	106-230-	5816 LOOKOUT COURT	Robert and Karen Nagel	
	Final Approval 7/19/2023	K. Moser to review and recommend. Motion by O'Conner. 2nd by Chandler to give final approval and authorize deposit refund. Ayes: All Noes: None			
71 / 129	2023-033m Paint	107-150-	5723 GRIZZLY WAY	Jesse Morales	
	Final Approval 7/19/2023	K. Moser to review and recommend. Motion by Chandler. 2nd by Green to give final approval and authorize deposit refund. Ayes: All Noes: None Absent: Mohlabane			
71 / 147	2023-024m Shed -compliance	107-180-	5700 ANTELOPE COURT	Karen Lewis	
	Final Approval 7/19/2023	K. Moser to review and recommend. Motion by O'Conner. 2nd by Green to give conditional final approval contingent owner adds fascia board to roof eave and paints it. Ayes: All Noes: None Absent: Mohlabane			
73 / 54	2023-007m Shed	107-290-	17431 POSSUM WAY	Kevin Blankenship	
	Final Approval 7/19/2023	K. Moser to review and recommend. Motion by O'Conner. 2nd by Chandler to give final approval and authorized deposit refund. Ayes: All Noes: None			

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
 ENVIRONMENTAL CONTROL COMMITTEE (ECC)
 7/19/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

Item 6. NEW BUSINESS
 A. ECC Action Requested

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
4 / 439	2023-056m Shed	106-320-	4712 LAKE SHASTINA DRIVE	Susan Blomberg-Benson	
	Initial Approval 7/19/2023	K. Moser to review and recommend. Motion by Green. 2nd by Chandler to approve shed application as presented. Ayes: All Noes: None Absent: Mohlabane			
5 / 90	2023-050m Greenhouse	107-010-	16944 LAKE SHORE DRIVE	Candice & Adam Foster	
	Initial Approval 7/19/2023	K. Moser to review and recommend. Motion by Green. 2nd by Chandler to deny application. Owner has failed to supply ECC with required information to consider application. Ayes: All Noes: None Absent: Mohlabane			

Item 7. COMPLAINTS
 None

Item 8. OTHER
 A. Tree Removal Request 15823 Gallop Place
 -K. Moser to review and recommend

Motion: Tree removal request approved
 Motion by: O'Conner; Second by: Chandler
Votes: Ayes: Green, L. O'Conner Chandler, D.
 Noes: None
 Absent: Mohlabane
 Motion Carries

Item 9. NEXT REGULAR MEETING
 08/9/2023 9:30am

Motion: Move next meeting to 8-9-22 due to schedule conflicts
 Motion by: Green; Second by: Chandler
Votes: Ayes: Green, L. O'Conner Chandler, D.
 Noes: None
 Absent: Mohlabane
 Motion Carries

Item 10. ADJOURNMENT
 10:05 am

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
7/19/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

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Respectfully Submitted By: _____

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
8/9/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

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Regular Meeting - Administration Building

Item 1. CALL TO ORDER

9:32 am

Members Present: Green Chandler O'Conner

Staff Present: Moser

Absent: Mohlabane

Item 2. APPROVAL OF AGENDA

08/09/2023

Motion: Approve Agenda

Motion by: O'Conner; Second by: Green

Votes: Ayes: Green Chandler O'Conner

Absent: Mohlabane

Motion Carries

Noes: None

Item 3. APPROVAL OF MINUTES

07/19/2023

Motion: Approve Meeting Minutes

Motion by: Green; Second by: Chandler

Votes: Ayes: Green Chandler O'Conner

Absent: Mohlabane

Motion Carries

Noes: None

Item 4. WRITTEN COMMUNICATION

None

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
8/9/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

Item 5. OLD BUSINESS

A. ECC Action Requested

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
1 / 64	2021-058m Fence	106-040-250	5721 BROOK LANE	Alicia Foster	Gross, L
	Final Approval 8/9/2023	Moser to review and recommend Motion by O'Conner. 2nd by Chandler to give final approval for fence and authorized deposit refund. Ayes: All Absent: Mohlabane			
5 / 60	2023-055m Paint	107-070-240	6404 RODRIQUEZ PLACE	William and Nancy Standridge	
	Final Approval 8/9/2023	Moser to review and recommend. Motion by Chandler. 2nd by Green to give final approval of paint project and authorize deposit refund. Ayes: All Absent: Mohlabane			
53 / 78	2022-046m Shed and Fence.	107-240-320	17309 BLOCKER COURT	Edward Gromley and Janice Bacich	
	Final Approval 8/9/2023	Moser to review and recommend Motion by Green. 2nd by O'Conner to give final approval for fence/shed projects and authorize deposit refund. Ayes: All Absent: Mohlabane			
71 / 63	2017-022m Paint	107-130-350	17515 JACKRABBIT ROAD	Ibarra, Jose & Deanna	Short, G
	Final Approval 8/9/2023	Moser to review and recommend. Motion by O'Conner. 2nd by Green to give final approval of paint project and authorize deposit refund. Ayes: All Absent: Mohlabane			
72 / 142	2023-006m Paint(House and Shed)	107-450-420	17703 PUMA DRIVE	Peterson, Glenda	Stafford, M
	Final Approval 8/9/2023	Moser to review and recommend. Motion by Chandler. 2nd by Green to give final approval of paint project and authorize deposit refund. Ayes: All Absent: Mohlabane			
73 / 48	2023-057m Roof	107-290-210	5104 POSSUM COURT	Joseph & Linda Lowry	
	Final Approval 8/9/2023	Moser to review and recommend. Motion by Green. 2nd by O'Conner to give final approval of roof and authorize deposit refund. Ayes: All Absent: Mohlabane			

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
8/9/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

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73 / 198 2023-026m 107-340-560 17936 FISHER ROAD Mark Merrill
Shed for Firewood Storage/Concrete Slab
Final Approval
8/9/2023 Moser to review and recommend.
Motion by O'Conner. 2nd by Green to give final approval for wood shed and authorize
deposit refund
Ayes: All
Absent: Mohlabane

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
8/9/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

Item 6. NEW BUSINESS

A. ECC Action Requested

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
4 / 314	2023-063m FENCE	106-340-020	5047 INDIAN ISLAND	Khonsaniith Vongsena	
	Initial Approval				
	8/9/2023	Moser to review and recommend. Motion by Chandler. 2nd by Green to approve fence project as presented contingent owner submits an EUA. Ayes: All Absent: Mohlabane			
71 / 52	2023-061m FENCE	107-160-110	17640 JACKRABBIT ROAD	Jimmy & Jennifer Latta	
	Initial Approval				
	8/9/2023	Moser to review and recommend. Motion by Green. 2nd by Chandler to approve fence project as presented contingent owners submit an EUA. Ayes: All Absent: Mohlabane			
72 / 153	2023-062m FENCE	107-450-310	17626 COTTONTAIL DRIVE	Howard & Barbara Jones	
	Initial Approval				
	8/9/2023	Moser to review and recommend. Motion by O'Conner. 2nd by Chandler to approve fence project as presented contingent owners submit an EUA. Ayes: All Absent: Mohlabane			
73 / 25	2023-004h New Home Construction	107-280-280	5225 MUSKRAT ROAD	Bruce and Sally Batchelder	
	Preliminary Plan Approval				
	8/9/2023	Moser to review and recommend. Motion by Chandler. 2nd by O'Conner to approve NHC plans as presented. Owner can begin construction when Building Permit from County is submitted. Ayes: All Absent: Mohlabane			

B. Items for Information Only - No Action Required

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
1 / 70	2023-064m Paint	106-030-300	5708 BROOK LANE	Carol Royster	
	Over the Counter Approval Given				
4 / 339	2023-060m Paint	106-290-080	5040 LAKE SHASTINA DRIVE	Larry Green	
	Over the Counter Approval Given				
73 / 177	2023-059m Roof	107-330-250	17653 COUGAR COURT	Steve and Tami Barlow	
	Over the Counter Approval Given				
81 / 232	2023-065m Roof-Compliance	108-020-050	15744 LAKESIDE DRIVE	Jennifer McQuade	
	Over the Counter Approval Given				
	8/9/2023				

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
8/9/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

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- Item 7. COMPLAINTS
None

- Item 8. OTHER

- Item 9. NEXT REGULAR MEETING
08/23/2023 9:30 am

- Item 10. ADJOURNMENT
. 10:19 am

Respectfully Submitted By: _____

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
8/23/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

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Regular Meeting - Administration Building

Item 1. CALL TO ORDER

9:34 am

Members Present: Green, L. Chandler, D. O'Conner, K.

Absent: Mohlabane

Staff Present: GM-Gross AA-Heidi Ristuccia

Item 2. APPROVAL OF AGENDA

08/23/2023

Motion: to approve

Motion by: O'Conner; Second by: Chandler

Votes: Ayes: Green, L. Chandler, D. O'Conner, K.

Noes: None

Absent: Mohlabane

Motion Carries

Item 3. APPROVAL OF MINUTES

08/09/2023

Motion: to approve

Motion by: Chandler; Second by: O'Conner

Votes: Ayes: Green, L. Chandler, D. O'Conner, K.

Noes: None

Absent: Mohlabane

Motion Carries

Item 4. WRITTEN COMMUNICATION

None

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
8/23/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

Item 5. OLD BUSINESS

A. ECC Action Requested

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
4 / 136	2023-046m	106-430-400	16803 FAWNSKIN PLACE	BIXBY-FIELDS, MELISSA AND DAVID	
			Fence		
			Final Approval		
	8/23/2023		Moser to review and recommend. Motion by Chandler. 2nd by Green to give final approval for fence and authorize deposit refund. Ayes: All Noes: None Absent: Mohlabane		
4 / 314	2023-063m	106-340-020	5047 INDIAN ISLAND	Khonsanith Vongsena	
			FENCE		
			Final Approval		
	8/23/2023		Moser to review and recommend. Motion by Chandler. 2nd by Green to give final approval for fence with EUA. Ayes: All Noes: None Absent: Mohlabane		
4 / 630	2023-038m	106-280-310	5904 SHASTINA PLACE	Richard and Donna Farris	
			Fence/Cross fence back yard		
			Final Approval		
	8/23/2023		Moser to review and recommend. Motion by Green. 2nd by O'Conner to give final approval of fence with EUA. Ayes: All Noes: None Absent: Mohlabane		
53 / 201	2021-073m	107-200-220	17220 DOUGLAS COURT	Zachary Cardoza	
			Paint		
			Final Approval		
	8/23/2023		Mose to review and recommend. Motion by Green. 2nd by O'Conner to give final approval for paint project and authorize deposit refund. Ayes: All Noes: None Absent: Mohlabane		
71 / 52	2023-061m	107-160-110	17640 JACKRABBIT ROAD	Jimmy & Jennifer Latta	
			FENCE		
			Final Approval		
	8/23/2023		Moser to review and recommend. Motion by O'Conner. 2nd by Chandler to give final approval for fence with EUA. Ayes: All Noes: None Absent: Mohlabane		
72 / 153	2023-062m	107-450-310	17626 COTTONTAIL DRIVE	Howard & Barbara Jones	
			FENCE		
			Final Approval		
	8/23/2023		Moser to review and recommend. Motion by Chandler. 2nd by O'Conner to give final approval for fence with EUA. Ayes: All Noes: None Absent: Mohlabane		

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
8/23/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

73 / 136	2023-037m	107-300-440	17535 FISHER ROAD	RIVERA, CRISTINA & ORLANDO
Re-Roof and Paint Window Trim				
Final Approval				
8/23/2023	Moser to review and recommend. Item pulled from Agenda. Notice of Completion not received by owner.			
81 / 44	2023-049m	108-080-230	16606 GREENWOOD PLACE	Robert and Donna Creager
2nd Shed				
Final Approval				
8/23/2023	Moser to review and recommend. Motion by Green. 2nd by Chandler to give final approval on 2nd shed with EUA. Ayes: All Noes: None Absent: Mohlabane			
82 / 38	2022-048m	108-310-220	15320 LAKESIDE COURT	William Russell
Fence and Garden Enclosure. Compliance.				
Final Approval				
8/23/2023	Moser to review and recommend. Motion by O'Conner. 2nd by Chandler to give final approval of fence and garden enclosure with EUA. Ayes: All Noes: None Absent: Mohlabane			

Item 6. NEW BUSINESS

A. ECC Action Requested

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
5 / 134	2023-068m	107-040-070	16809 BOROS COURT	Danti and Beatrice Vanni	
Above Ground Pool-Compliance					
Approval-Compliance					
8/23/2023	Moser to review and recommend. Motion by Chandler. 2nd by O'Conner to approve pool as presented for compliance. Ayes: All Noes: None Absent: Mohlabane				

B. Items for Information Only - No Action Required

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
54 / 163	2023-069m	107-400-270	17737 MOUNT BLANCHE DRIVE	Jack & Monica Coupens	
Paint					
Over the Counter Approval					

Item 7. COMPLAINTS

None

Item 8. OTHER

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
8/23/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

Page 4 of 4

Item 9. NEXT REGULAR MEETING
09/06/2023 @ 9:30 am

Item 10. ADJOURNMENT
10:02 am

Respectfully Submitted By: _____

Item 1 #

LSPOA MONTHLY MAINTENANCE REPORT

September 2023

Daily Tasks

Daily tasks include checking the Community Center Boat ramp, bathrooms, lawns, and trash. Checking on Hoy parks bathrooms, trashcans, and lawn. While working during the day checking the roads for any trash.

Weekly Tasks

Weekly tasks consist of cleaning the Community Center and Hoy Park bathrooms.

Monthly Tasks

Every month the crew makes sure to deep clean the bathroom at the Community Center and Hoy Park.

Hoy Park	Trimmed trees, weeded walkways, began greening up the dry rings in the center, fertilized the grass and hauled in more wood chips. Fixed: Bathroom stalls and sprinklers
Roads	Cleaned ditches, swept roads, mowed road edges, pulled road edges, trimmed trees along roadway, installed more road markers, and installed new road signs. The crew also worked on re-digging ditches that had been filled in by the rain and cleaned all areas tagged with paint.
Work Orders	Finished all work orders.
Green Spaces / Belts	Continued to flag property pins for mowing this fall, began mowing green spaces during the rain.
Walking Trails	Flagging property pins for mowing
Community Center	Cleaned cabana and pressure washed concrete, cleaned windows, replaced the irrigation timer, painted trim, helped install sound system, pulled boat ramp, realigned the main door and lock, working on a busted pump.
Shop / Yard	Fixed chipped for LSFD
Mailbox Units	Cleaned all spray paint



Lake Shastina Property Owners Association

TO: Lake Shastina Property Owners Association Board

FROM: Coral Gross, General Manager

DATE: September 13, 2023

SUBJECT: Managers Report

Mill Fire Update – We are almost completed with our assessments on properties that are out of compliance and still have burn trees to remove from the Mill Fire. We have put together a letter that will be sent out certified to get confirmation these property owners are getting notice and all the corrective information to remedy their tree removal at no cost to them. We are creating a Hot Line and step-by-step instructions to get everyone through this process and bring them into compliance. This will be a bit delayed since our POA office will be obtaining and new phone number for POA business. Stay tuned for that information and see your website at lakeshastina.org.

Lake Shastina's Annual Road Project Update – The board approved the Road Project last month. The road project for this year will take place in the Pinehill section including all of the 8's, the Dwinnell Hill area, and a small section on Lake Shastina Drive. Also, on Hogan Drive will have an additional section of pavement in the location of the 3 leaning trees we removed this year. Once the project begins, we will be posting updates for the Community on our website, as well as the greenboards, to help notify our members. We will also be hanging door tags like in the past per our contract.

Hoy Park Landscaping Update - As you know from our Annual Meeting, we have chosen one of our High Desert Gardeners as Citizen of the Year. This special community group does so much for our POA, especially at Hoy Park. I have been working with Susan Bishoff and Shirley Stiles to do a little mulch facelift to the plants at Hoy Park. I have met with them 3 times recently to coordinate plans on this task of pruning, trimming, and replacing soil and mulch. Some of the work has started and should be finished in October. We should see some long-lasting results for many years.

The Community Center Update – The sound system is complete, and we have put together a manual for operating it as well. The cabinet is now locked to protect our investment. Now it's time to book an event and use this beautiful space. Also, today I am presenting a bid for the exterior bathroom demolition. As many of you know the exterior bathrooms are unsafe and will be removed and re-designed. I look forward to a more updated look for the Community Center.

Crew Update: We have recently ordered new signs to replace many old, weathered signs and as well as adding more safety signs in the community. This last month the crew has

been busy hanging signs and will continue. They will continue to do so for the next few months. They have also worked on solving problems with drainage and flooding onto properties after the summer storms. We are blessed to have such a quick-thinking crew.

Main Entrance Update – I will be presenting phase 1 of the Main Entrance Renovation Planting stage. More to come on this topic.

Hoy Park Concert- it was announced at the Annual Meeting we are planning a concert on September 30th at 3 pm. At Hoy Park. Better late than never. There will be food at the concert along with some cooler weather. This concert comes on the heels of our one-year anniversary of the Mill Fire. I am working on sponsors to fund this event through Roseburg and Tri Co. Bank.

I want to remind everyone that your best source of information is calling our office or looking on our website, lakeshastina.org.



LAKE SHASTINA PROPERTY OWNERS ASSOCIATION

TO: Lake Shastina Property Owners Association Board

FROM: Coral Gross- General Manager

MEETING DATE: September 13, 2023

SUBJECT: CCB Exterior Bathroom Demolition Memo

A few months back I reported an inspection of the exterior bathrooms at the Community Center. The report came back that the building was unsafe and had mold and rot. We sadly have only been able to get one bid to remove the building. The bid is from AWM Construction. The cost for demo & disposal of the bathroom structure, all the wood, concrete, rock, etc., to be removed and leave ground raked and clean is \$ 8,600.00.

At this point the building needs to come down. I am requesting the board approve this Demolition for the CCB Exterior Bathroom by AWM Construction for \$ 8,600.



LAKE SHASTINA PROPERTY OWNERS ASSOCIATION

TO: Lake Shastina Property Owners Association Board
FROM: Kari Moser – Compliance Officer
MEETING DATE: September 13, 2023
SUBJECT: Consideration of Fall and Winter Decorating Contests

The 2022 Holiday Outdoor Decorating Contest had a decent turnout. However, many people decorated last year that did not enter the contest, and we are hoping to encourage more people to participate. We will be posting wherever we can to try to get involvement by all; including the Website, the Green Board, and social media.

We would like to sponsor the contest again this year. Last year, judging was conducted by the Environmental Control Committee. This year the Committee will judge the entries again, with the Compliance Officer as the tie-breaker vote. Judging for the Fall contest will be done before the November Board meeting and the Winter contest before the December Board meeting, with the results announced at the respective meetings.

One of the batch of prizes last year was donated gift cards to the Lake Shastina Golf Resort, the other was Board approved with POA funds. Prizes for the Fall and Winter Decorating Contests were \$200 for 1st place, \$100 for 2nd place, and \$50 for 3rd place.

We will again approach the Lake Shastina Golf Course to find out if they would like to donate prizes for one of the contests this year. The LSPOA would contribute Mount Shasta Chamber of Commerce gift certificates for the other contest.

Our annual tradition of home decorating contests appears to boost spirits and brings the community together. Continuing traditions like this helps us all bond and gives the community something to look forward to and be excited about.

I recommend the board approve the above and direct staff to implement the 2023 Fall and Winter Holiday Decorating Contests.



ITEM #7

LAKE SHASTINA PROPERTY OWNERS ASSOCIATION

TO: Lake Shastina Property Owners Association Board
FROM: Coral Gross- General Manager
MEETING DATE: September 13, 2023
SUBJECT: Main Entrance Bid

Those of you who have heard my Managers Reports in the past know we have had our Main Entrance out to bid for many months. Recently in July, I have been working with Bryan Arnold with Shasta Landscaping Solutions, Inc. out of Redding. He is the only landscaper that has approached me to meet to discuss the Main Entrance project. He has a background in HOA Entrances and has done 1- and 2-million-dollar entrances that look beautiful. He has been professional and very detailed each time we have met. We have spent hours going through options and trying to get the most out of our reserve funding. After making numerous changes we have broken the project into 2 phases. (Show the map and the phases to the board)

Shasta Landscaping Solutions Bid Breakdown for phase 1:

- Includes the stone decorative walls, the plants, soil, hydroseed, mulch and labor at a cost of \$ 164,157.62 (this will be completed in 1 month)

As many of you know we have all been waiting a long time for this main entrance that will show off our Lake Shastina Community. The plan is to add lighting to give us a nice shine as you drive by on Big Springs Road. The funding will come from the Reserves and Operating accounts. I am proposing the board approve the Main Entrance bid from Shasta Landscaping Solutions for phase 1.

#7

Shasta Landscape Solutions, Inc.
 4925 Eastside Rd
 Redding, CA 96001 US
 +53 07228680
 bryan@shastalandscape.com
 www.shastalandscape.com

Estimate



ADDRESS
 coral Gross
 Lake Shastina Property owners
 association
 16320 Everhart Drive
 weed, ca 96094

SHIP TO
 coral Gross
 Lake Shastina Property owners
 association
 16320 Everhart Drive
 weed, ca 96094

ESTIMATE #	DATE
1160	07/31/2023

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Bulk bid	FINAL BID: Bulk bid to install following products. This item to remain same size due to functionality. 3 TNT of stony creek rock for 5' border transition (11.0 #5). Includes labor, materials, delivery, staging, clean up, equipment and fuel. 4610 Sq ft @ 3"	3	4,000.00	12,000.00
materials	Materials: including 3 truck and transfers river rock, weed fabric, pins	1	2,591.00	2,591.00T
Bulk bid	Bulk bid. Planting of shrubs, trees, plants with ,root growth enhancer, super U fertilizer, 6', 32" rubber tree ties, tree stakes 8", Includes staging, soil preparation, auing, planting,	5.50	4,000.00	22,000.00
materials	Materials. Plants, trees, shrubs, ground cover. Amendments, stakes, fabric. 60 yard black mulch delivered. Plants, tress \$23,705	1	24,871.00	24,871.00T
Bulk bid	Bulk bid. Installation of unsettled mulch. 106 yards. Fir walk on or equal.	3.50	4,000.00	14,000.00
materials	Materials 106 yards unsettled mulch, including delivery	1	4,324.00	4,324.00T
Hydroseeder Package Day rate. Includes Hydroseeder, Labor, 8 hours.	Hydroseeder Package. 11,000 sq ft per engineer mix.	1	3,000.00	3,000.00

SUBTOTAL	82,786.00
TAX	2,304.49
TOTAL	\$85,090.49

Accepted By

Accepted Date

7

Shasta Landscape Solutions, Inc.
4925 Eastside Rd
Redding, CA 96001 US
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bryan@shastalandscape.com
www.shastalandscape.com

Estimate



ADDRESS
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16320 Everhart Drive
weed, ca 96094

SHIP TO
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ESTIMATE #	DATE
1159	07/31/2023

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Bulk bid	FINAL BID;Bulk bid This bid represents 20% reduction from original. PHASE 1 wall front entrance. Encompassing both left, center and right side of entrance. Wall of phase 1 ending past midway of entire project. 512 lf total phase 1 wall. This price includes materials, road base, excavation, compaction, wall construction, caps, staging, clean up, hotel. Scope of project 2 weeks. Product is Basalite Stonewall II multi color earth/grey.	1	29,819.00	29,819.00
materials	Materials. Stonewall II block59 pallets with caps with recommended batter. All materials, delivered.	1	45,919.00	45,919.00T

You can always scale down the % of wall to a budget.
Scope of phase 1, one week
Scope of phase 2, 2 weeks

SUBTOTAL 75,738.00
TAX 3,329.13
TOTAL \$79,067.13

Accepted By

Accepted Date