



## LAKE SHASTINA PROPERTY OWNERS ASSOCIATION

### Minutes

Regular Meeting

Wednesday, December 14, 2022 – 5:00 p.m. (Closed Session 4:00 p.m.)

Administration Building

16320 Everhart Drive ▪ Weed, California 96094 ▪ (530) 938-3281

CALL TO ORDER: 5:00pm

LSPOA Board Roll Call: CHANDLER  MACINTOSH  PURSELL  TUCKER  MOSER

LSPOA Staff: (GM) GROSS  (AA) MORENO

CLOSED SESSION call to order 4:02 pm

- A. Approval of Closed Session Minutes: November 9, 2022-Approved
- B. Approval of Violation Hearing #1165 Minutes: November 9, 2022-Approved
- C. Approval of Executive Session Minutes: November 22, 2022- Approved
- D. Personnel Matters-Direction given to GM

REGULAR MEETING: There were approximately 11 people present.

PLEDGE OF ALLEGIANCE: Carried Out

MEMBER COMMENTS: Taken

BOARD MEMBER COMMENTS: None

CONSENT CALENDAR:

1. A. Approval of Minutes: Regular Meeting November 9, 2022.
- B. Approval of Minutes: Special Session November 22, 2022
- C. Balance Sheet- December 2023
- D. Cash Flow Report: FY 2022/23
- E. Budget Comparison: FY 2022/23 YTD
- F. ECC Minutes: November 2022

**Motion by Dir. Pursell seconded by Dir. Chandler to approve Consent Calendar items as presented.**

**Ayes: Directors Chandler, MacIntosh, Pursell, Moser and Tucker**

**Noes: None**

DISCUSSION / ACTION ITEMS:

2. General Manager's Monthly Report -GM Gross reported
3. Approve Resolution 4-22 authorizing Directors as Signers on all LSPOA Bank Accounts

**Motion by Dir. MacIntosh seconded by Dir. Tucker to approve Resolution 4-22 authorizing all directors as signers on all LSPOA bank accounts.**

**Ayes: Directors Chandler, MacIntosh, Pursell, Moser and Tucker**

**Noes: None**

4. Office Window Treatments- GM Gross presented bids for new office window treatments from Edgewood Custom Interiors and Turner Carpets Etc., Inc. Cost to be split with LSCSD. GM Gross recommended the board consider Edgewood Interiors bid of \$6,440.00 with the LSPOA's portion/cost in the amount of \$3,472.50

**Motion by Dir. Chandler seconded by Dir. MacIntosh to approve purchasing new office treatments from Edgewood Custom Interiors in the amount of \$3,472.50.**

**Ayes: Directors Chandler, MacIntosh, Pursell and Moser**

**Noes: Tucker**

5. Electrical Bid/Main Entrance-GM Gross presented an electrical bid to add a new power pole and 100-amp meter to the main entrance project. GM Gross recommended Will Johnson Electric for the contract in the amount of \$3,594.50

**Motion by Dir. Moser seconded by Dir. Tucker to award contract to Will Johnson Electric in the amount of \$3,594.50 as presented.**

**Ayes: Directors Chandler, MacIntosh, Pursell, Moser and Tucker**  
**Noes: None**

6. Renewal of Insurance Policy for 2023- GM Gross addressed the board with a recommendation to renew LSPOA Property and Liability Insurance with Kirk Miller Insurance for 2023.

**Motion by Dir. MacIntosh seconded by Dir. Pursell to approve renewing LSPOA Insurance with Kirk Miller Insurance for 2023**

**Ayes: Directors Chandler, MacIntosh, Pursell, Moser and Tucker**  
**Noes: None**

7. Caselle Software- GM Gross presented a proposal for the board to consider approving the purchase of new computer software through Caselle in the amount of \$10,375.00

**Motion by Dir. Chandler seconded by Dir. Pursell to approve the purchase of new computer software through Caselle in the amount of \$10,375.00 as presented.**

**Ayes: Directors Chandler, MacIntosh, Pursell, Moser and Tucker**  
**Noes: None**

8. Review and Approval of Financial Statements: FY 2021-2022 – GM Gross presented the Financial Statements prepared by CPA Robert Province.

**Motion by Dir. Tucker seconded by Dir. Moser to approve prepared Financial Statement as presented.**


**Ayes: Directors Chandler, MacIntosh, Pursell, Moser and Tucker**  
**Noes: None**

BOARD MEMBER COMMENTS: Taken

STAFF COMMENTS: Taken

ADJOURNMENT: With no objection by the board, Pres. Chandler adjourned the meeting at 6:35 pm. Next Regular Meeting on January 11, 2023. Closed Session at 4:00 p.m. and Open Session at 5:00 p.m. at the Administration Building.

Approved Date: 2/8/23

  
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Alan Pursell, Secretary