



LAKE SHASTINA PROPERTY OWNERS ASSOCIATION

AGENDA

Regular Meeting

Wednesday, January 17th 2024 – 5:00 p.m. (Closed Session 3:00 p.m.)

Administration Building

16320 Everhart Drive • Weed, California 96094 • (530) 471 - 2020

CALL TO ORDER:

LSPOA Board Roll Call: CHANDLER ___ GREEN ___ MACINTOSH ___ PURSELL ___ TUCKER ___

LSPOA Staff: (GM) GROSS ___ (AA) RISTUCCIA ___ (CO) LYNN ___

CLOSED SESSION call to order 3:00 p.m.:

- A. Delinquent Assessments Discussion
- B. Approval of Closed Session Minutes: December 13, 2023
- C. Approval of Special Emergency Executive Session Minutes: December 19, 2023
- D. Violations/Compliance Update
- E. Holiday Pay Policy Discussion
- F. Legal Issues
- G. Personnel Matters

REGULAR MEETING:

PLEDGE OF ALLEGIANCE:

MEMBER COMMENTS: This is an opportunity for members of the Association to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments, and/or the total amount of time allotted to member comments. Each individual comment will be limited to three minutes. The member comments portion of the meeting will be limited to thirty minutes (total time). For items which are on this agenda, speakers may request that their comments be heard at the time the item is to be acted upon by the Board. The Board may ask questions but may take no action during the member comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.

CONSENT CALENDAR: Items on the consent calendar are considered routine, not requiring separate discussion. However, if discussion is wanted, the item may be removed from the consent calendar and considered separately. Board members may ask questions to clarify without removing an item from the consent calendar. Individual items are approved by the vote that approves the consent calendar unless an item is pulled for separate consideration.

1.
 - A. Approval of Minutes: Regular Meeting December 13, 2023
 - B. Balance Sheet – December 2023/24
 - C. Cash Flow Report: December 2023/24
 - D. Budget Comparison: FY 2023/24 YTD
 - E. ECC Minutes: October and December 2023
 - F. Community Group Renewals for 2023:
 1. Quilters by the Lake
 2. Siskiyou Artists Association
 3. Ballroom Dancers
 - G. Approval to transfer funds from Tri Co. to HOA Accounting Services
 - H. Maintenance Report

DISCUSSION / ACTION ITEMS:

2. General Managers Report (GM GROSS)
3. Compliance Officer Report (CO LYNN)
 - A. Open ECC Seats
 - B. Stop Work Order Implementation
4. Consideration to Amend, Community Center Rental Agreement (GM GROSS)
5. Holiday Decorating Contest Winners (CO LYNN)
6. Consideration to Amend, Holiday Pay Policy (GM GROSS)

STAFF COMMENTS:

BOARD MEMBER COMMENTS:

ADJOURNMENT: Next Regular Meeting on February 14, 2024, Closed Session at 4:00 p.m. and Open Session at 5:00 p.m. at the Administration Building.



LAKE SHASTINA PROPERTY OWNERS ASSOCIATION

Item 1A

Unapproved Minutes

Regular Meeting

Wednesday, December 13th, 2023 – 5:00 p.m. (Closed Session 3:30p.m.)

Administration Building

16320 Everhart Drive ▪ Weed, California 96094 ▪ (530) 471 - 2020

CALL TO ORDER: 5:00pm

LSPOA Board Roll Call: CHANDLER GREEN MACINTOSH PURSELL TUCKER

LSPOA Staff: (GM) GROSS (AA) RISTUCCIA (CO) LYNN

CLOSED SESSION call to order: 3:30pm

- A. Approval of Closed Session Minutes: November 8, 2023 – **Approved.**
- B. Approval of Special Executive Session Minutes: November 20, 2023 – **Approved.**
- C. Easement Encroachment – **Direction given to staff.**
- D. ADP Contract – **Discussed.**
- E. Committee Appointments – **Discussed.**
- F. Christmas Party Discussion – **Discussion and direction given to staff.**
- G. Personnel Matters – **Discussion.**
- H. Violation Hearing – **Discussion and direction given to staff.**

REGULAR MEETING: There were approximately 11 people in attendance.

PLEDGE OF ALLEGIANCE: Carried out.

MEMBER COMMENTS: Taken.

CONSENT CALENDAR:

1. A. Approval of Minutes: Regular Meeting November 8, 2023

Motion by Dir. Pursell 2nd by Dir. MacIntosh to approve Regular Meeting Minutes from November 8, 2023.

Ayes: Directors Chandler, Green, Macintosh, Pursell and Tucker

Noes: None

Abstain: None

- B. Balance Sheet – November 2023/24
- C. Cash Flow Report: November 2023/24
- D. Budget Comparison: FY 2023/24 YTD

Director Tucker reported on items 1B, 1C, and 1D.

- E. ECC Minutes: November 2023

Motion by Dir. Chandler 2nd by Dir. Tucker to approve ECC minutes from November 2023.

Ayes: Directors Chandler, Green, Macintosh, Pursell and Tucker

Noes: None

Abstain: None

- F. Maintenance Report

Motion by Dir. Green 2nd by Dir. Chandler to approve the Maintenance Report as presented.

Ayes: Directors Chandler, Green, Macintosh, Pursell and Tucker

Noes: None

Abstain: None

DISCUSSION / ACTION ITEMS:

2. General Managers Report - **Reported**
3. Compliance Officer Report - **Reported**
4. Appointment of Committees

Motion by Dir. Green to approve Director Chandler as a member of the Executive Committee.

Ayes: Directors Green, MacIntosh, Pursell and Tucker

Noes: None

Abstain: Chandler

Motion by Dir. Chandler to approve Director Tucker as a member of the Executive Committee.

Ayes: Directors Chandler, Green, MacIntosh, and Pursell

Noes: None

Abstain: Tucker

Motion by Dir. Chandler to approve Directors MacIntosh and Tucker as members of the Budget Committee.

Ayes: Directors Chandler, Green, and Pursell

Noes: None

Abstain: MacIntosh, Tucker

Motion by Dir. Chandler to approve Directors MacIntosh and Pursell as members of the Community Center Committee.

Ayes: Directors Chandler, Green and Tucker

Noes: None

Abstain: MacIntosh, Pursell

Motion by Dir. Chandler to approve Directors Pursell and Tucker as members of the Investment Committee.

Ayes: Directors Chandler, Green, and MacIntosh.

Noes: None

Abstain: Pursell, Tucker

Motion by Dir. Chandler to approve Director Pursell as a member of the Front Entrance Committee.

Ayes: Directors Chandler, Green, MacIntosh and Tucker

Noes: None

Abstain: Pursell

Motion by Dir. Green to approve Director Chandler as a member of the Front Entrance Committee.

Ayes: Directors Green, MacIntosh, Pursell and Tucker

Noes: None

Abstain: Chandler

Motion by Dir Chandler to approve Director Green as a member of the Environmental Control Committee.

Ayes: Directors Chandler, MacIntosh, Pursell and Tucker

Noes: None

Abstain: Green

Motion by Dir. Pursell to approve Director Chandler as member of the Environmental Control Committee.

Ayes: Directors Green, MacIntosh, Pursell and Tucker

Noes: None

Abstain: Chandler

5. Insurance Renewal

Motion by Dir. Chandler 2nd by Dir. Pursell to approve the insurance renewal with Kirk Miller Insurance Agency for the amount of \$63,773.

Ayes: Directors Chandler, Green, Macintosh, Pursell and Tucker

Noes: None

Abstain: None

6. ADP Contract

Motion by Dir. Green 2nd by Dir. Tucker to approve the ADP contract as presented in the memo.

Ayes: Directors Chandler, Green, Macintosh, Pursell and Tucker

Noes: None

Abstain: None

7. Green Paths, Pickle Ball/Basketball courts, electronic green boards – **Discussion.**

STAFF COMMENTS: **None.**

BOARD MEMBER COMMENTS: **Taken.**

ADJOURNMENT TO CONTINUE CLOSED SESSION: **at 5:54 pm**

RETURN TO OPEN SESSION: **7:28pm**

ADJOURNMENT: **7:29pm.** Next Regular Meeting on January 10, 2024, Closed Session at 4:00 p.m. and Open Session at 5:00 p.m. at the Administration Building.

Approved Date: _____

Alan Pursell, Secretary

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
10/4/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

Regular Meeting - Administration

Item 1. CALL TO ORDER

9:31am

Members Present: Green, L. O'Connor Chandler, D. Stafford

Absent: Mohlabane

Staff Present: Gross, C Ristuccia, H

Item 2. APPROVAL OF AGENDA

Motion: Approve Agenda

Motion by: O'Connor; Second by: Chandler

Votes: Ayes: Green, L. O'Connor Chandler, D. Stafford

Noes: None

Absent: Mohlabane

Motion Carries

Item 3. APPROVAL OF MINUTES

8/23/2023

Motion: Approve Meeting Minutes

Motion by: Stafford; Second by: Green

Votes: Ayes: Green, L. O'Connor Chandler, D. Stafford

Noes: None

Absent: Mohlabane

Motion Carries

Item 4. WRITTEN COMMUNICATION

None

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
10/4/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

Item 5. OLD BUSINESS

A. ECC Action Requested

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
4 / 131	2023-058m RE-Roof Re-Roof Final. 10/4/2023	106-430-250	16809 LAKE SHORE DRIVE	Joseph Alves, John Valentine	
			O'Conner to review and recommend. Motion by O'Connor 2nd by Stafford to approval final on Re-Roof. Ayes: All Noes: None Absent: Mohlabane		
4 / 339	2023-060m Paint Final - Paint. 10/4/2023	106-290-080	5040 LAKE SHASTINA DRIVE	Larry Green	
			GM Gross to review and recommend. Motion by Stafford 2nd by O'Connor to approve final on Paint. Ayes: All Noes: None Absent: Mohlabane Abstain: Green		
53 / 197	2022-036m Fascia repair, house re-paint. Final on new fascia and paint. 10/4/2023	107-200-260	17211 PLAYER COURT	Jack Leiffer	
			GM Gross to review and recommend. Motion by O'Connor 2nd by Chandler to approve final for Fascia repair and house re-paint. Ayes: All Noes: None		
53 / 225	2023-016m Re-Roof Final on Re-Roof. 10/4/2023	107-210-310	6621 HOGAN DRIVE	Debbie Duchi	
			O'Conner to review and recommend. Motion by Stafford 2nd by Chandler to approve final on Re-Roof. Ayes: All Noes: None Absent: Mohlabane		
54 / 161	2023-042m Replace Perimeter Fence, 250 sq ft Concrete Patio Extension Final on fence and concrete patio. 10/4/2023	107-390-170	17719 MOUNT BLANCHE DRIVE	Judith Sutton	
			Green to review and recommend. Motion by O'Connor 2nd by Stafford to approve the final on fence and concrete patio pending an EUA. Ayes: All Noes: None Absent: Mohlabane		
71 / 116	2023-067m Paint Final - Paint 10/4/2023	107-150-190	17608 GRIZZLY COURT	Lisa Sarti	
			GM Gross to review and recommend Motion by Stafford 2nd by Chandler to approve final on paint. Ayes: All Noes: None Absent: Mohlabane		

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
10/4/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

- 71 / 147 2023-024m 107-180-080 5700 ANTELOPE COURT Karen Lewis
Shed -compliance
Final on Shed.
10/4/2023 GM Gross to review and recommend.
Motion by Stafford 2nd by O'Connor to approve bringing the Shed into compliance.
Ayes: All
Noes: None
Absent: Mohlabane
- 73 / 136 2023-037m 107-300-440 17535 FISHER ROAD RIVERA, CRISTINA & ORLANDO

Re-Roof and Paint Window Trim
Final - Paint and roof
10/4/2023 O'Conner to review and recommend
Motion by Chandler 2nd by Stafford to approve final on paint and roof.
Ayes: All
Noes: None
Absent: Mohlabane
- 73 / 177 2023-059m 107-330-250 17653 COUGAR COURT Steve and Tami Barlow
Roof
Final on ReRoof.
10/4/2023 O'Conner to review and recommend.
Motion by Chandler 2nd by O'Connor to give final approval for Re-Roof.
Ayes: All
Noes: None
Absent: Mohlabane

New Homes

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
4 / 299	2023-001h New Home Construction	106-350-140		Rick Spinney	
	Final - New Home Construction				
	10/4/2023		GM Gross to review and recommend Motion by Stafford 2nd by O'Connor to approve final on New Home Construction. Ayes: All Noes: None Absent: Mohlabane		

6. NEW BUSINESS

A. ECC Action Requested

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
4 / 114	2023-076m Shed Shed.	106-410-240	16638 LAKE SHORE DRIVE	Patricia White	
	10/4/2023		GM Gross review and recommend. Motion by Stafford 2nd by Chandler to approve the Shed. Ayes: All Noes: None Absent: Mohlabane		
5 / 118	2023-070m Shed Shed	107-030-340	16815 PATTY BERG COURT	Musgraves, Randy	
	10/4/2023		Green to review and recommend. Motion by Chandler 2nd by Stafford to approve shed. Ayes: All Noes: None Absent: Mohlabane		

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
10/4/2023 9:30:00 AM - UNAPPROVED MEETING MINUTES**

71 / 165

- | | | | |
|-----------|--|--|-----------------|
| 2023-073m | Shed
Shed
10/4/2023 | 107-180-260 17808 ANTELOPE PLACE | Tina Rizzo |
| | | Green to review and recommend.
Motion by Stafford 2nd by Green to recommend a field visit to gather more information before making a final decision, denial pending further review.
Ayes: All
Noes: None
Absent: Mohlabane | |
| 72 / 125 | 2023-077m
Solar
Solar roof top
10/4/2023 | 107-470-060 5830 ANTELOPE WAY | Patrick Johnson |
| | | Green to review and recommend.
Motion by Chandler 2nd by Stafford to approve solar on roof installation.
Ayes: All
Noes: None
Absent: Mohlabane | |
| 73 / 154 | 2023-072m
Re-Roof
ReRoof
10/4/2023 | 107-330-010 17612 FISHER ROAD | Adrian Rivera |
| | | GM Gross to review and recommend.
Motion by Stafford 2nd by Chandler to approve Re-Roof.
Ayes: All
Noes: None
Absent: Mohlabane | |
| 82 / 161 | 2023-074m
Paint and Roof
Paint and ReRoof
10/4/2023 | 108-270-430 15617 SHERWOOD ROAD | Dustin Rief |
| | | GM Gross to review and recommend.
Motion by Stafford. 2nd by Chandler to approve paint and re-roof.
Ayes: All
Noes: None
Absent: Mohlabane | |

New Homes

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
72 / 135	2023-008h	107-460-190		Leonardo Gonzalez	GM Gross
			New Home Construction		
			New Home Construction		
	10/4/2023		GM Gross to review and recommend Motion by O'Connor 2nd by Stafford for approval of version 2 or house rotation and compliance with setbacks which is a version 3. Ayes: All Noes: None Absent: Mohlabane		
73 / 11	2023-005h	107-280-110	17516 MARMOT ROAD	Quinn, Scott	GM Gross
			New Home Construction		
			New Home Construction		
	10/4/2023		Green to review and recommend. Motion by Stafford 2nd by O'Connor to approve New Home Construction. Ayes: All Noes: None Absent: Mohlabane		

Item 7. COMPLAINTS
None

Item 8. OTHER
Fall Decorating Contest

Item 9. NEXT REGULAR MEETING
10/18/2023

Item 10. ADJOURNMENT

Respectfully Submitted By: _____

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
10/25/2023 - UNAPPROVED MEETING MINUTES**

Page 1 of 3

Regular Meeting - Administration

Item 1. CALL TO ORDER
9:30am

Item 2. APPROVAL OF AGENDA
10/25/2023

Motion: To Approve Agenda

Motion by: O'Connor; Second by: Chandler

Votes: Ayes: Green, L. O'Connor Chandler, D. Absent: Mohlabane Stafford
Motion Carries

Item 3. APPROVAL OF MINUTES
10/04/2023

Motion: To Approve Minutes

Motion by: Chandler; Second by: O'Connor

Votes: Ayes: Green, L. O'Connor Chandler, D. Absent: Mohlabane Stafford
Motion Carries

Item 4. WRITTEN COMMUNICATION
None

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
10/25/2023 - UNAPPROVED MEETING MINUTES**

Item 5. OLD BUSINESS

A. ECC Action Requested

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
3 / 139	2017-042m	106-170-080	15003 DRIFTWOOD LANE	Norman, Sean & Lisa	Adams
	Siding / Paint				
	Final on siding and paint				
	10/25/2023	GM Gross to review and recommend. Motion by O'Connor, 2nd by Green to give final approval for siding/paint. Ayes: Chandler, Green, O'Connor Noes: None Absent: Mohlabane, Stafford			
72 / 29	2021-057m	107-430-290	17339 SQUIRREL COURT	Jennifer Hoyt	
	Fence.				
	Final on fence				
	10/25/2023	GM Gross to review and recommend.			
72 / 131	2022-010m	107-460-060	5906 BLACK BEAR ROAD	Block, Randy	Gross, C
	27 x 40 ft. Detached Garage and Driveway apron.				
	Final on garage				
	10/25/2023	Green to review and recommend. Motion by O'Connor, 2nd by Chandler to deny until all projects submitted on application are completed (detached garage and driveway apron). Ayes: Chandler, Green, O'Connor Noes: None Absent: Mohlabane, Stafford			
81 / 230	2023-052m	108-020-070	15707 LAKESIDE DRIVE	Debra Devenzio	
	Paint				
	Final on paint				
	10/25/2023	Green to review and recommend. Motion by Chandler, 2nd by O'Connor to approve final on paint. Ayes: Chandler, Green, O'Connor Noes: None Absent: Mohlabane, Stafford			

Item 6. NEW BUSINESS

A. ECC Action Requested

Addi-Modis

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
4 / 60	2023-083m	106-330-060	16409 TEE PLACE	Deanna and Ronald Ruiz	
	Re-Roof				
	Re-Roof				
	10/25/2023	O'Connor to review and recommend. Motion by Chandler, 2nd by Green to approve Re-Roof. Ayes: Chandler, Green, O'Connor Noes: None Absent: Mohlabane, Stafford			

**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE (ECC)
10/25/2023 - UNAPPROVED MEETING MINUTES**

4 / 299 2023-082m 106-350-140 Rick Spinney
Concrete walk, patio, rock on cornerstone of house, shade
Concrete walk, patio, rock on cornerstone and shade.
10/25/2023 GM Gross to review and recommend.
Motion by Green, 2nd by O'Connor to approve concrete walk, patio, rock on cornerstone,
and a pergola.
Ayes: Chandler, Green, O'Connor
Noes: None
Absent: Mohlabane, Stafford

72 / 167 2023-084m 107-450-070 17610 FOX COURT Larry and Maryann Burdett
Deck
Deck
10/25/2023 O'Connor to review and recommend.
Motion by Green, 2nd by Chandler to approve deck replacement.
Ayes: Chandler, Green, O'Connor
Noes: None
Absent: Mohlabane, Stafford

New Homes

<i>Unit/Lot</i>	<i>Application</i>	<i>APN</i>	<i>Property</i>	<i>Owner at Filing</i>	<i>ECC Member</i>
73 / 44	2023-009h	107-290-250	5204 POSSUM COURT	Joy Pragg	
NHC					
New home construction					
10/25/2023 GM Gross to review and recommend. Motion by O'Connor, 2nd by Green to approve NHC pending two front middle property pins located and requiring a forms inspection before concrete is poured. Ayes: Chandler, Green, O'Connor Noes: None Absent: Mohlabane, Stafford,					

Item 7. COMPLAINTS
None

Item 8. OTHER
None

Updated on house on Hogans violations and plans to bring into compliance.
Holiday Decorating Contest Judging date and time confirmation: 10/30/2023 at 6pm.

Item 9. NEXT REGULAR MEETING
11/08/2023

Item 10. ADJOURNMENT
10:36am

Respectfully Submitted By: _____

ENVIRONMENTAL CONTROL COMMITTEE
Administrative Building-Conference Room
16320 Everhard Drive, Weed, CA 96094
Unapproved Meeting Minutes for December 13, 2023

CALL TO ORDER: 9:34 AM

1. ROLL CALL

Committee Members Present: Green, Chandler, Stafford, CCR CO Lynn
Committee Members Absent: Mohlbane, O'Connor

2. APPROVAL OF AGENDA

December 13, 2023

Staff recommended an Agenda amendment to include Item C.6-Resubmittal for fence at 16638 Lake Side Drive.

ACTION: On a motion by Committee Member Stafford; Second by Chandler to approve the December 13, 2023 Agenda with the Agenda Amendment. Approved by roll call vote (3-0).

3. APPROVAL OF MINUTES

November 18, 2023

ACTION: Motion by Green; Second by Chandler to approve the November 18, 2023 meeting minutes. Approved by roll call vote (2-0) (Stafford Abstained)

4. WRITTEN COMMUNICATION

Staff noted there was no written communication.

5. CONSENT ITEMS / OLD BUSINESS

The following consent items were approved as a bundle and noted below this section.

- 5.a 5225 Muskrat Road-** New Home Construction cancellation request and deposit refund.
- 5. b 5921 Falcon Point Court-** Final on Trek decking material.
- 5.c 6807 Fairway Drive-** Final on Paint.
- 5.d 16638 Lake Shore Drive-** Final on Shed.
- 5. e 16409 Tee Place-** Final on re-roof.
- 5.f 17509 Possum Way-** Final on fence.

Staff reviewed final inspection results and noted items 5.b-5.f were compliant to standards.

ACTION: Motion by Stafford; Second by Chandler to approve Consent Items 5.a through 5.f with one motion as a bundle. Approved by roll call vote (3-0).

6. NEW BUSINESS

6.a Resubmittal for Shed at 1708 Antelope Place, Application No. 2023-073m

On August 29, 2023, the applicant submitted an application for installation of a new shed on the property to be located in the front, south side of the lot, offset from the garage. This location was selected by the property owner due to high cost of work associated to bring in fill and build up a compacted pad to avoid flooding issues in the rear of the property, the north side of the property abutted two roadways and had a slight slope. Staff informed the applicant it needed to be placed on the side of the home and asked them to submit a couple more options.

On November 6, 2023, the item was brought to the Environmental Control Commission (ECC) for recommendation as to which option and approval would be sufficient. The ECC recommended an option which placed the shed on the side of the garage, flush with the frontage of the garage, abutting the southern property line.

On November 15, 2023, the applicant and contractor requested challenging the decision and wanted to bring their item to the Board due to limited accessibility with the approved shed location. Staff suggested resubmittal as an alternative to the appeal.

On December 13, The applicant resubmitted a site map that outlined the proposed location of the shed along the side of the garage, extending out 3-feet to come in alignment with the footprint of the front of the home facade as the garage footprint is not part of the single-family dwelling square footage. (The garage has a 3-foot step back). Staff noted that the property is located on a dead-end street, and shed would be on the south side of the home next to the vacant lot, away from the main roadway, and materials and colors would match the existing home to blend in.

Staff stated the applicant made significant efforts to ensure the proposed shed would be substantially compliant, would maintain a consistent architectural theme, and avoid visual disruption in the proposed location.

ACTION: Motion by Green; Second by Stafford to approve the resubmittal for a shed at 15702 Lakeside Drive. Application No. 2023-073m. Approved by roll call vote (3-0).

6.b Re-roof Application for 6807 Fairway Drive, Application No. 2023-086m

The applicant has applied for a re-roofing permit to replace their shingles. The roof will be replaced with standard, black in-kind shingles. The roof will be complimentary to the home and as described during the application process. The proposed color and materials will be cohesive with other homes in the neighborhood.

ACTION: Motion by Chandler; Second by Stafford to approve the reroofing project at 6807 Fairway Drive, Application No. 2023-086m. Approved by roll call vote (3-0).

6.c Application for a fence resubmittal at 16638 Lake Shore Drive

In December 2022, the applicant applied for a fence and the project was denied. The project was substantially compliant except for a letter from the neighbor to adjoin fences, and a pending Easement Use agreement. The applicant decided to cancel the fence application and reapply at a later time.

The resubmittal modified the fence from encompassing the property perimeter to fencing within the back yard. The fence height is compliant with the project standards, and the materials and color are the same as the previous submission and match the existing fence.

ACTION: Motion by Green; Second by Stafford to approve the fence resubmittal located at 16638 Lake Shore Drive, Application No. 2023-087m. Approved by roll call vote (3-0).

7. COMPLAINTS

Staff noted no complaints were received.

8. OTHER

8.a Application for a tree removal at 15702 Lakeside Drive

The applicant applied for a tree removal request for a Juniper tree with an approximate height of 20-feet tall, the trunk is greater than 3-inches, and is located in the front yard between the two property driveways within the property line. It was noted that the foliage color appeared dull, density was fair, multiple exposed baren branches, and the tree showed signs of dryness and poses a fire risk to the existing trees on either side.

ACTION: Motion by Chandler; Second by Stafford to approve the tree removal located at 15702 Lakeside Drive. Approved by roll call vote (3-0).

8.b Compliance Report

Compliance Officer Lynn provided an informational summary of November activities, including violation site inspections, actions taken, Easement Use agreements update, and presented the newly created compliance flow chart.

8.c Stop work Order

A staff report was provided for discussion and approval of implementation for “Stop Work Order” (Red Tag) posting on non-compliant or unpermitted work. These properties will go through the proper notification procedure before a Stop Work Order is issued. Staff recommended that this be a part of the compliance flow chart process without going to the Committee or Board first in order to halt work until the property owner resolves the issue. The Committee supported adding this to the process, and recommended this item go to the Board for final approval.

ACTION: Motion by Stafford; Second by Chandler to approve the Stop Work Order as part of the compliance notification process, and recommends Board approval at their January 10, 2024 meeting prior to implementing. Approved by roll call vote (3-0).

8.d ECC Appointments

Staff provided an informational overview on term limits, upcoming vacancies, and informed the Committee that the 2024 Committee seats will be opened to resident members. Committee members would be able to reapply by submitting a letter of intent.

8.e Christmas Judging

This year's Christmas home decorating contest was held on Wednesday, December 20th. Staff, along with 4 Committee members drove to 7 homes that submitted their contest entries. Voting consisted of unique design/creativity, storyline/theme, placement of decorations, and overall presentation. The judging sheets will be tallied, and the winners will be mentioned at the January 17th ECC meeting.

8.f January Meeting Discussion

Staff discussed moving the January 3rd meeting to Jan 17th due to the New Years holiday and short week the end of December.

ACTION: Motion by Green; Second by Chandler to move the January 3rd meeting to January 17th.

NEXT REGULAR MEETING: January 17, 2024

ADJOURNMENT: 10:44 AM

**Submitted by
Diane Lynn, Compliance Officer**

LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
COMMUNITY CENTER RENTAL APPLICATION

Item # 1F

APPLICANT / RESPONSIBLE PARTY:

LSPOA Member (private event): Wilma Victoria Cadena
[Also: Rancho Hills Community Association (RHCA) and Spearpoint Community Association (SCA) Members (private event), per Res. 5-81.]

or

Organizations, commercial ventures and private events for non-LSPOA, non-RHCA and non-SCA Members.

Name Ballroom Dance Group

Address 15507 Lakeside Dr Phone (530) 938-2637

Date(s) Requested 4th Friday of month 1-10 Time(s) 7:00 P.M - 9:00 P.M

To Be Used For 3rd " " " 11/12 Practice Ballroom Dance

Estimated Number in Attendance 10-35

Wilma Victoria Cadena
Signature of Applicant/Responsible Party

To hold your reservation, a deposit must be received by the LSPOA office with a completed application. Fees and an insurance certificate, (if required), must be received by the LSPOA office fourteen days prior to event, if not paid at the time of application submittal. Deposit is refundable upon compliance with the Rental Policy and Guidelines for use of the Community Center, (see attached Rental Policy ar Guidelines), and after staff inspection of building and inventory.

Deposit-----\$150.00 per event Applicable: YES ___ NO X

Maintenance Fee-----\$75.00 per event Applicable: YES ___ NO X

Rental Fee – LSPOA Members (private event)-----\$40.00 per day Applicable: YES ___ NO X
[Also: RHCA and SCA Members (private event), per Res. 5-81.]

Rental Fee – Organizations, commercial ventures-----\$150.00 per day Applicable: YES ___ NO X
and private events for non-LSPOA, non-RHCA and non-SCA Members.

Fee for Alcohol on premises (served or sold) -----\$100.00 per event Applicable: YES ___ NO X
(NOTE: Insurance certificate naming LSPOA as additional insurance required fourteen days prior to event.)

Total Due: \$ 0 (\$ 0 Refundable Deposit) (Community Group)

LSPOA to retain a copy of the check with the application.

Your application has been (APPROVED) (DENIED)

Date: 1/3/2024 By: [Signature]
Representative of LSPOA

LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
COMMUNITY CENTER RENTAL APPLICATION

Item #1F

APPLICANT / RESPONSIBLE PARTY:

LSPOA Member (private event): HOWARD JONES / Siskiyou Artist Artist Assoc.
[Also: Rancho Hills Community Association (RHCA) and Spearpoint Community Association (SCA) Members (private event), per Res. 5-81.]

or

Organizations, commercial ventures and private events for non-LSPOA, non-RHCA and non-SCA Members.

Address 17626 COTONTAIL DR. Phone (314) 249-0081

Date(s) Requested FEB 8, MARCH 17, APRIL 21, MAY 9, JUNE 9, JULY 21 Time(s) 12:00 - 3:00 PM

To Be Used For MEMBER MEETING

Estimated Number in Attendance 10 - 20

Howard Jones
Signature of Applicant/Responsible Party

To hold your reservation, a deposit must be received by the LSPOA office with a completed application. Fees and an insurance certificate, (if required), must be received by the LSPOA office fourteen days prior to event, if not paid at the time of application submittal. Deposit is refundable upon compliance with the Rental Policy and Guidelines for use of the Community Center, (see attached Rental Policy and Guidelines), and after staff inspection of building and inventory.

Deposit ----- \$150.00 per event Applicable: YES ___ NO X

Maintenance Fee ----- \$75.00 per event Applicable: YES ___ NO X

Rental Fee - LSPOA Members (private event) ----- \$40.00 per day Applicable: YES X NO ___
[Also: RHCA and SCA Members (private event), per Res. 5-81.]

Rental Fee - Organizations, commercial ventures ----- \$150.00 per day Applicable: YES ___ NO X
and private events for non-LSPOA, non-RHCA and non-SCA Members.

Fee for Alcohol on premises (served or sold) ----- \$100.00 per event Applicable: YES ___ NO X
(NOTE: Insurance certificate naming LSPOA as additional insurance required fourteen days prior to event.)

Total Due: \$ 320 (\$ 0 Refundable Deposit)

LSPOA to retain a copy of the check with the application.

Your application has been (APPROVED) (DENIED)

Date: 10/18/2023 By: Harold Pistuccia
Representative of LSPOA

LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
COMMUNITY CENTER RENTAL APPLICATION

Item #1F

APPLICANT / RESPONSIBLE PARTY:

LSPOA Member (private event): Quilters Group
[Also: Rancho Hills Community Association (RHCA) and Spearpoint Community Association (SCA) Members (private event), per Res. 5-81.]

or

Organizations, commercial ventures and private events for non-LSPOA, non-RHCA and non-SCA Members.

Name Diana Fogle

Address 6236 Palmer drive Phone (530) 938-3181

Date(s) Requested Every Monday Time(s) 1-5pm

To Be Used For Quilting

Estimated Number in Attendance 4-10

Signature of Applicant/Responsible Party

To hold your reservation, a deposit must be received by the LSPOA office with a completed application. Fees and an insurance certificate, (if required), must be received by the LSPOA office fourteen days prior to event, if not paid at the time of application submittal. Deposit is refundable upon compliance with the Rental Policy and Guidelines for use of the Community Center, (see attached Rental Policy and Guidelines), and after staff inspection of building and inventory.

Deposit----- \$150.00 per event Applicable: YES ___ NO

Maintenance Fee ----- \$75.00 per event Applicable: YES ___ NO

Rental Fee – LSPOA Members (private event) ----- \$40.00 per day Applicable: YES ___ NO ___
[Also: RHCA and SCA Members (private event), per Res. 5-81.]

Rental Fee – Organizations, commercial ventures ----- \$150.00 per day Applicable: YES ___ NO ___
and private events for non-LSPOA, non-RHCA and non-SCA Members.

Fee for Alcohol on premises (served or sold) ----- \$100.00 per event Applicable: YES ___ NO ___
(NOTE: Insurance certificate naming LSPOA as additional insurance required fourteen days prior to event.)

Total Due: \$ 0 (\$ 0 Refundable Deposit) (Community Group)

LSPOA to retain a copy of the check with the application.

Your application has been (APPROVED) (DENIED)

Date: 1/3/2024 By: Heidi Ristuccia
Representative of LSPOA



Lake Shastina Property Owners Association

TO: Lake Shastina Property Owners Association Board

FROM: Coral Gross, General Manager

DATE: January 10, 2024

SUBJECT: Approval to Transfer Funds from Tri Co Bank to HOA Accounting Services

As some of you may know we have signed a contract with HOA Accounting Services. They will be handling all our accounting needs starting very soon. In preparation for that, we will be opening a new checking and reserve account with them to get the process started.

This is a request to perform two transfers. The first funds transfer from the Tri Co. Bank Operating Account to our new Lake Shastina POA, c/o HOA Accounting Services operating account in the amount of \$100,000. The second funds transfer from our Edward Jones Reserve account to Lake Shastina POA, c/o HOA Accounting Services reserve account for \$100,000. This will need to take place by February 1, 2024.

LSPOA MONTHLY MAINTENANCE REPORT

January 2024

Daily Tasks

Daily tasks include checking the Community Center bathrooms, lawns, and trash. Checking on Hoy parks bathrooms, trashcans, and lawn. While working during the day checking the roads for any trash.

Weekly Tasks

Weekly tasks consist of cleaning the Community Center and Hoy Park bathrooms. The crew also makes sure to do any needed maintenance on equipment and trucks.

Monthly Tasks

Every month the crew makes sure to deep clean the bathroom at the Community Center and Hoy Park.

Hoy Park	Decided to keep bathrooms open for the entire year. Regularly checking to make sure that heaters are working properly and that they aren't tampered with.
Roads	Cleared ditches, swept roads, cleared fallen branches off roads, cleared burnt debris that had fallen into roadways in the south end of the POA.
Work Orders	Completed all chipping orders and started on branch and pine needle removals.
Green Spaces / Belts	Removed dead trees, mowed greenways, located property pins to continue to clear trails and POA properties.
Community Center	Worked with Siskiyou Plumbing and Electric to move electrical and septic pump controls to the outer wall on the main building. Dug ditch for new electrical wiring.
Burn Scar	Cleared burnt trees that had fallen on roadways due to high winds.

Other: Performed regular maintenance on POA trucks #515 and #157 and on their plow attachments.



Lake Shastina Property Owners Association

TO: Lake Shastina Property Owners Association Board

FROM: Coral Gross, General Manager

DATE: January 10, 2024

SUBJECT: Managers Report

Mill Fire Update:

Lot cleanup continues to improve but at a slower pace this last month. Now that the holidays are over, we are updating our lists after inspections and discussing with the board as to what the next steps are.

Stump Removal bids. I am contacting the tree removal companies that the POA has been working with in the past to get recommendations on when is the most cost-effective way to remove the stumps in our common areas. My understanding is the more they dry out the easier it is to remove and therefore less labor to pay for.

CCB Update:

Last month we had our septic back up again. We contacted Siskiyou Plumbing and they determined that there was a clog in plumbing due to grease build up. We are not sure who rented the CCB and caused this to happen, but it has been fixed and we will be adding a disclaimer in the CCB rental agreement application later tonight to avoid future issues with this type of product being disposed in our septic system.

The CCB needs some electrical work done to move the power from the exterior bathrooms to the main building, this will make it so we can demolish the bathrooms. We will also be moving the septic pump controls to the outer wall on the main building. This is a much better location than having it in a wet area enclosed with the pump.

Hoy Park Update:

Justice has installed some heaters in both bathrooms at Hoy Park. This has allowed us to keep the bathroom open all year around. I am happy to report the crew has been getting a lot of positive feedback about this perk. The crew has been checking the restrooms regularly to make sure we don't have vandalism. So far so good.

New Accounting Service Update:

As many of you have heard, we have moved forward with a new accounting service. In your January bill we have enclosed a notice with upcoming details regarding some of the changes coming when you pay your July bill.

Payment options such as mailing payments directly to our new accounting services company, making a payment online and setting up automatic payments are some options offered. Starting July 2024, we will not take payments here at the office since our services will be in another location.

Please see our website for more information as it becomes available as well as mailers you may receive from the POA. Thank you for your patience while we maneuver through this process.

Winter Maintenance:

Just a little update on the roads and common areas in the POA. We have had a slowdown in work orders, but the crew has been busy with cleaning drainages, clearing downed trees, and disposing large amounts of tumble weeds. It sure is nice to have a fun crew to keep our community in order. This is just the beginning of winter. Our plan is to get all the common areas, greenways and walking paths back into a regular maintenance schedule.

As we continue to into winter, please be careful and watch for debris from the wind and storms that tend to come during this season.

Meeting Date: January 10, 2024

AGENDA ITEM**STAFF REPORT**

Agency: Lake Shastina POA- Board of Directors
Staff Contact: Diane Lynn, Compliance Officer, (530) 471-2020 ex. 102
Agenda Title: CC&R Compliance Report- December 2023
Agenda Action: Receive Report

Summary

December inspections that were conducted consisted of 30-day and 15-day notifications that were sent in late November, drive by's, and new complaints.

Of the December reinspection's from prior notifications, 10 property owners reached out to work with staff to remedy the violations. A summary breakdown of inspection totals, actions taken, and violation types are as follows:

Compliance:**Monthly Inspections:**

Violation Site Inspections: **20**

Of the 16 properties inspected, five (5) properties had multiple violations.

Action taken on violations:

Courtesy Notices: 3

Non-compliance letters (30-day): 5

Violation letters (15-day): 1

Number of resolved violations – 6

Number of violations in progress of cleanup-4

Number of Complaints: 4- Non compliant properties

PROPERTY VIOLATIONS

Association Rule	Violation Type	Violations

Article	Violation Type	Violations
5.1	ECC approval of improvements	4
5.9	Expired construction permit/no permit	1
6.1	Improvements on unimproved lot and don't follow min. construction standards	1
6.15	Fence does not meet Min construction standards	1
6.4	No temporary structures on unapproved lot (shed)	1
7.2	Failure to maintain residence	4
8.3	Prohibition of noxious activities	1
8.4	Temporary structures	1
8.5	Chicken Coop/Chickens	1
8.8	(Blight) Storage of garbage, debris, noxious material	4
8.9	Storage of personal property	4
8.11	Fire hazard (debris)	2
8.14(a)	Parking and vehicle restrictions	7
8.14(d)	Vehicle parking violations	7
	TOTAL VIOLATIONS	39



STAFF REPORT

Agency: LSPOA- Board of Directors
Staff Contact: Diane Lynn, Compliance Officer, (530) 471-2020 ex. 102
Agenda Title: Stop Work Order
Agenda Action: Approval of Recommendation from Environmental Control Committee for Stop Work Order Implementation

Recommendation

Approve recommendation from Environmental Control Committee (ECC) to Approve Stop Work Order ("Red Tag") for non-compliant projects.

Background and Description

On December 13, 2023, Staff presented to the Environmental Control Committee approval for staff to issue a Stop Work Order (Red Tag) for non-compliant or unpermitted work. This notice will be issued after all proper procedures have taken place, such as after Courtesy Notice, Non-Compliance notification and violation notice has been sent and the property owner fails to resolve the issue. This will then trigger a Stop Work Order (Red Tag) and will bring the site to a halt until the property owner or contractor resolves the issue.

Per Lake Shastina POA CC&R;s, Section 5.11 -Enforcement of Architectural Compliance Matters states:

(a) In addition to other enforcement remedies set forth in this Declaration, the Committee shall have the authority to order an abatement ("red tag") of any construction, alteration or other matter for which approval is required, to the extent that it has not been approved by the Committee or if it does not conform to the plans and specifications submitted to and approved by the Committee. If an Improvement project is tagged, the Owner and his or her contractor shall cease all construction activity until such time as the issue giving rise to the red tag order is resolved. The red tag notice shall clearly state the reasons why the abatement has been ordered.

Staff would like authority to conduct any unique Stop Work Orders (Red Tags) as compliance enforcement allows, without going to the Environmental Control Committee or Board prior to posting noticing at the job site to avert additional unpermitted work. This would be in conjunction with the existing compliance notification process.

The Stop Work Order shall be posted only in situations where all noticing has been sent, no applications have been applied or approved, and the homeowner is unresponsive to resolving the issue.

The Stop Work Order shall have the LSPOA phone number, the article and section of violation, Violation type, Address, and date of signage. The notice shall be posted onsite, within the POA common area.

Observations and Finding

The Stop Work Order is in conjunction with the compliance notification and necessitates project halting in the event the project continues to be non-compliant and/or unpermitted. Staff recommends approval of implementing the Stop Work Order for non-compliant projects once they reach the violation notice deadline of 15 days.

Alternatives

1. Approve Stop Work Order
2. Refer back to staff for additional information.

Attachments

- A. Draft Stop Work Order



Lake Shastina Property Owners Association

(530) 471-2020

STOP WORK ORDER RED TAG

*Pursuant to [Article xxx, Section xxx], The Committee shall have the authority to order an abatement ("red tag") of any construction, alteration or other matter for which approval is required, to the extent that it has not been approved by the Committee or if it does not conform to the plans and specifications submitted to and approved by the Committee. If an improvement project is red tagged, **the Owner and his or her contractor shall cease all construction activity** until such time as the issue giving rise to the red tag order is resolved.*

VIOLATION: Example -Work without permits/approval; Minimum construction standards not met; unauthorized placement of gravel/rock in right-of-way storm drainage

ADDRESS: 123 Side Street

DATE: 20/20/2020

LAKE SHASTINA PROPERTY OWNERS ASSOCIATION
COMMUNITY CENTER
RENTAL POLICY AND GUIDELINES

COMMUNITY CENTER ADDRESS: 15244 Driftwood Lane

1. RESERVATIONS – Reservations for use of the Community Center and/or BBQ facilities may be made up to twelve (12) months in advance by contacting the Lake Shastina Administrative Office in writing at 16320 Everhart Drive, Weed, California 96094, or by telephone between the hours of 8 a.m. and 5p.m., Monday through Thursday at (530) 471-2020. Rental Agreement should be filled out and returned to the Administrative Office. The required deposit must accompany the Rental Agreement in order to secure your reservation.
2. DEPOSIT, RENTAL AND MAINTENANCE/CLEANUP FEES – (see attachment “A”) Payment of appropriate deposit confirms facility use. The deposit amount is refundable if the facility is left clean and in order as required and determined by the General Manager.
If alcoholic beverages will be served or sold, an additional maintenance fee is required and the Renter will be required to name LSPOA as additional insured on their homeowner's insurance for the date of the event.
3. CANCELLATION – In the case a reservation must be canceled, the Administration Building staff must be notified 72 hours prior to the scheduled event for the deposit to be refunded.
4. USE OF FACILITY – Keys to the facility are to be picked up at the LSPOA Administration Building on the scheduled day of the event for events during the week, or on Thursday for weekend events. Keys to the facility are not available to be picked up on the weekend, due to the fact the Administration Building is not open on weekends. The facility may not be contracted for use beyond 1:00 a.m.. Facility clean up must be concluded on the same day as event. The building shall be locked and secured at that time. Keys to the building shall be returned to the Administration Building on the next business day.

Any activity for which these facilities are utilized will be conducted according to law and will conform to the oral and written policy of the Lake Shastina Property Owners Association at the expense of the Renter.

This facility and all items are to be cleaned and put away or restored to original positions. Chairs are to be folded and placed in the proper storage area. Tables are to be carefully stacked in such a manner as to avoid damage. Floors are to be swept and mopped.

All dish cloths, towels, detergent, and other material needed for dish washing must be supplied by those using the facilities. Some kitchen utensils are available for use, please check prior to function. Those using facility must furnish table service. Stove must be thoroughly cleaned after use. No leftover food is to be placed in the refrigerator and must be removed from the premises. Grease must be disposed of properly; you CANNOT pour it down the drains. Kitchen floor is to be swept and mopped. Kitchen mop and bucket are to be kept clean and returned to the supply room after use. Carpets are to be vacuumed. NOTE: Wet mops are to be placed outside buildings to dry before returning to the supply room.

All refuse shall be bagged and placed in appropriate containers. User will supply garbage bags.

Before leaving, check to be sure all doors are locked and windows are secured. All lights, heat, air conditioning, appliances, etc., will be turned off. NOTE: During winter months, leave heat on AUTO and lower thermostat to 50°.

The individual or organization granted use of this facility will be held responsible for any loss or damage to the property caused by such use. A cost to restore to "before use" condition will be charged. Under no circumstances will Community Center equipment be removed from the facility.

Ticket sales, publicity and promotions are the responsibility of the Renter. The Community Center is a SMOKE FREE facility by law. **No smoking is allowed.** At no time shall exits be covered or obstructed.

Notwithstanding any other provisions in this Rental Policy, the Association's Board of Directors reserves the right to allow, or disallow, use of the Community Center to any person or organization, for any purpose, or on any grounds it deems appropriate. The Association's general policy is that the Community Center should be made available for use, at various times, by as many different persons and organization as possible as to broadly benefit the community. Accordingly, repetitive use by the same organization, or by individuals acting on behalf of, or for the benefit of, the same organization, is discouraged and will be carefully examined to ensure that it does not violate the aforesaid general policy. The Board reserves the right to prohibit such repetitive uses. Because the Community Center is adjacent to the boat ramp and public park, and they share the same parking area, the Board may consider the effect of congestion of the parking area resulting from use of the Community Center, taking into account the day and time of use, and the Board may, on those grounds, refuse permission to use the Community Center or place conditions on its use.

5. DECORATIONS – Plans for decorations must be described in full on the application form. All decorations must be fireproof or of fire retardant materials. Glitter, Confetti, Cellophane, adhesives, nails, screws, staples, etc., in wall, woodwork, floors, or on windows is prohibited.
6. ALCOHOLIC BEVERAGES – The Renter shall address the LSPOA General Manager if there is a desire to serve alcoholic beverages. The Renter shall provide an insurance certificate naming LSPOA as additional insured on their home owner's insurance for the date of the event; certificate to include liability amount with a hold harmless clause and time limit. When alcoholic beverages are to be served, LSPOA reserves the right to require the Renter to have Lake Shastina Police Department officers present at the expense of the Renter. A PERMIT FROM THE ALCOHOLIC BEVERAGE CONTROL DEPARTMENT (ABC) WILL BE REQUIRED IF ALCOHOLIC BEVERAGES ARE BEING SOLD and shall be posted during the scheduled event. A copy of this permit will be provided to the Administration Office at least one day prior to the day of the function.
7. SECURITY – LSPOA reserves the right to require the Renter to have Lake Shastina Police Department officers present and/or chaperones during event such as dances, music concerts, or if alcoholic beverages are to be served. Determination of the number of officers and chaperones required shall be made by the LSPOA General Manager on the basis of the nature of the activity and the number of people in attendance. The cost of officers and/or chaperones shall be the responsibility of the Renter.
8. COMPLIANCE WITH LAW – The Renter shall, at Renters own cost and expense, comply with all statutes, ordinances, regulations and requirements of all governmental entities, both federal and state, county or municipal, relating to Renter's use and occupancy of premises whether such statues, ordinances, regulations and requirements be now in force or hereinafter enacted. LSPOA reserves the right to refuse rental of the Community Center to anyone, subject to anti-discrimination laws.
9. HOLD HARMLESS CLAUSE – Renter agrees to provide legal defense and to indemnify and hold harmless and free from liability the LSPOA, its officers, agents, or employees while acting as such, from any and all claim for damages, demands, costs, or expenses which the Renter shall become obligated to pay by reason of liability imposed law because of injury to property or injury to or death of persons received or suffered by reason of any act, omission or negligence of the Renter, or arising from an accident or injury in connection with or attributable to the operation, maintenance, use or occupation of the premises by the Renter. The responsible party or the applicant representing the responsible party agrees to pay all costs incurred in repairing or replacing damaged Association equipment or facilities.



Lake Shastina Property Owners Association

16320 Everhart Drive – Weed, CA 96094

Phone: (530) 471-2020

January 3, 2024

The holiday season would not be bright without the wonderful neighborhood lights, and this December brought amazing holiday displays dappling Lake Shastina streets.

Several homes submitted entries for the 2023 Holiday Decorating Contest. As Committee members went in tow like reindeer pulling a sleigh, ooh's and ahh's were heard as they judged each contestant's home. The contest categories included unique design and creativity, storyline and theme, display placement, and overall presentation. Music and motion lights were also on display, creating magical wonderlands.

With so many wonderful displays, it was a difficult task to judge, however, three homes rose to the top of the list. Here are the 2023 Holiday Decorating Contest Winners:

1st PLACE Jen and Ed Kephart

2nd PLACE Mark and Cory Reichert

3rd PLACE Cheryl Watson

We would like to congratulate all the contestants and thank you for your wonderful efforts in making Lake Shastina a fun festival of lights.



Lake Shastina Property Owners Association

TO: Lake Shastina Property Owners Association Board
FROM: Coral Gross, General Manager
DATE: January 10, 2024
SUBJECT: Holiday Policy Update

I am seeking clarification on our holiday policy due to the changes in November 2022 that approved our 4 Ten-hour day schedule for the Administrative Staff.

Currently our policy states:

Regular full-time employees shall receive the number of hours they would have been scheduled to work at their regular pay for each observed holiday. The association may require you to work on observed paid holidays, as needed. Eligible non-exempt employees that are approved to work on the Association's observed paid holidays will be paid at their normal base pay rate for hours worked in addition to receiving holiday pay. Association will observe any holidays that may fall on a weekend on the closest business day either preceding or following such holiday. In order to qualify for holiday pay, regular full-time employees must work the last scheduled workday immediately preceding the holiday and the first scheduled workday following the holiday, unless the employee is on vacation or an approved paid absence.

Regular full-time employees shall receive the number of hours they would have been scheduled to work at their regular pay for each observed holiday. The association may require you to work on observed paid holidays, as needed. Eligible non-exempt employees that are approved to work on the Association's observed paid holidays will be paid at their normal base pay rate for hours worked in addition to receiving holiday pay. Association will observe any holidays that may fall on a weekend on the closest business day either preceding or following such holiday. In order to qualify for holiday pay, regular full-time employees must work the last scheduled workday immediately preceding the holiday and the first scheduled workday following the holiday, unless the employee is on vacation or an approved paid absence. **If the holiday falls on a non-work day/weekend, the employee will receive holiday pay on a day within the week of the holiday.**

I am hoping this will clarify our POA policy in our Handbook for our LSPOA employees.